

October 26, 2020

Re: Reporting Cycle Adjustment

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the main issue areas of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We would like to align our COP deadline with our internal reporting cycle. We hereby request that our COP deadline be adjusted from February 17, 2021 to April 1, 2021.

Sincerely yours,

Ward Callens Director, QRC

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